

**Department of Anthropology & Middle Eastern Cultures  
Annual Student Evaluation Form**

Student Name: \_\_\_\_\_ Track: \_\_\_\_\_

Year & Semester you started the program: \_\_\_\_\_

Number of Semesters in Program: \_\_\_\_\_

Current GPA: \_\_\_\_\_

Major Professor: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Committee Member: \_\_\_\_\_

Please indicate your completion of the following elements of your graduate program:

**A. Program Requirements:**

1. Major Professor Agreement form completed: Yes \_\_\_\_\_ No \_\_\_\_\_

2. Thesis Committee Request form completed: Yes \_\_\_\_\_ No \_\_\_\_\_

3. Incoming Student Waiver Request form completed: Yes \_\_\_\_\_ No \_\_\_\_\_

Which Waivers were granted:

a. Anthro Theory Yes \_\_\_\_\_ No \_\_\_\_\_

b. Internship Yes \_\_\_\_\_ No \_\_\_\_\_

c. Survey Field School Yes \_\_\_\_\_ No \_\_\_\_\_

d. Excavation Field School Yes \_\_\_\_\_ No \_\_\_\_\_

3. IRB Training completed: Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, date training completed / renewed: \_\_\_\_\_

4. RCR Training completed: Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, date training completed / renewed: \_\_\_\_\_

5. Submission of Thesis Proposal Draft to Major Professor: Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, date of submission: \_\_\_\_\_

If no, expected date of submission: \_\_\_\_\_

6. Submission of Thesis Proposal Draft to Thesis Committee: Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, date of submission: \_\_\_\_\_

If no, expected date of submission: \_\_\_\_\_

7. Approval of Thesis Proposal: Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, date of approval: \_\_\_\_\_

8. Submission of Thesis Draft to Major Professor: Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, date of submission: \_\_\_\_\_

If no, expected date of submission: \_\_\_\_\_

See next page...

**B. Other accomplishments:**

**1. Grants**

**a. External grant applications** (outside MSU funding)(Indicate as submitted, awarded)

Date	Agency	Title	Principle Investigator	Status

**b. Internal grant applications** (MSU, College of Arts & Sciences, Graduate School, Travel grants)

Date	University Unit	Title	Purpose	Status

**2. Publications and technical reports:**

**a. Peer reviewed publications** (indicate as submitted, accepted, or published):

Date	Title	Publication	Author(s)	Status

**b. Not peer reviewed papers / reports** (indicate as submitted or published):

Date	Title	Publication	Author(s)	Status

**3. Conferences:**

**a. Presentations** (indicate your role as session chair, invited paper presenter, paper presenter, discussant):

Date	Organization	Title	Role

See next page...

**b. Posters** (indicate your role: invited poster presenter, poster presenter):

Date	Organization	Title	Role

**b. Attendance:**

Date	Organization	Location

**4. Awards** (teaching, scholarship, service, etc.)

Date	Organization	Award

**5. Public lectures presented** (invited class lectures, brown bag presentation, community presentation):

Date	Type of Lecture	Location

**6. Public outreach** (presentations, participation, other assistance)''

Date	Type of outreach	Topic	Location

See next page...

**7. Professional Enhancement or Trainings Attended** (Including TA Training, Graduate School Workshops, technical skill workshops):

Date	Class	Organizing institution

**8. Involvement in Professional Organizations** (Memberships, committees, offices held, or other activities; including AMEC GSA and/or MSU GSA):

Date	Organization	Location	Position Held

**9. Progress towards degree:** Please provide a short summary of the progress that you have made towards your degree since your last evaluation.

**10. Other relevant information:** Please provide any other information that you consider relevant to your record or performance over the last year.

**Student Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Major Professor Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Please submit this form to the Graduate Coordinator by Noon, January 15<sup>th</sup>**  
 (or the first Monday following the 15<sup>th</sup> if it falls on the weekend)